

'Managing Successful Programmes'

Business Scenario MSP™ is a best-practice guide from the Office of Government Commerce, describing a structured approach for managing programmes. It has been developed using the collective expertise and practical experience of some of the leading practitioners in the field. This means that it not only reflects best practice, but is also an accessible, workable technique that has been tested by those working in the real world.

On this accredited MSP™ training programmes, the course will give you grounding in the MSP™ Framework, where delegates will see how to position key individuals and mechanisms in a programme to ensure that they can realise, measure and claim strategic benefits. MSP™ is a Trade Mark of the Office of Government Commerce.

Audience This training event is designed for Programme Managers, Business Change Managers, Account Managers, Project Directors, Business Strategists, Consultants.

Course Objectives At the end of this course delegates will be able to:

- Plan for and gain a crucial “buy-in” from key stakeholders in the programme
- Align projects to your strategy
- Keep the focus on your change objectives
- Provide your senior management colleagues with a flexible and relevant framework, so they can work with you to direct the change process
- Achieve more efficient use of your resources
- Better control the risks that may be hidden in the detail of activities and projects
- Realise benefits during and after your programme through a formal process
- Improve your control of costs, standards and quality
- Effectively manage your programme’s business case
- Gain efficient control of a whole range of complex range of activities
- Use clear role definitions to avoid confusion and conflict
- Manage better the smooth transition from current to future operations
- Be better briefed to work within large UK public sector programmes and Gateway Reviews
- Gain a recognised Programme Management qualification

Course Outline

Building your own map of a programme lifecycle

- Designing your programme team
- How leaders lead a programme
- Drafting a Programme Brief
- How to make sure benefits are realised by good transition management
- Managing the stakeholders; communications in a programme
- Risk Management; issues resolution
- Ensure the final capability is of appropriate quality
- Planning, tracking and controlling progress in the programme
- Presenting a Programme Definition
- Managing the developing new business capability and controlling changes
- Integrating the processes, information and roles in the programme

Programme Management Processes

- Identifying a Programme
- Defining a Programme
- Governing and Programme
- Managing the portfolio
- Managing the Benefits
- Closing a Programme
- Fitting it all together with a Strategic Case Study.

Examinations

- Mock Examinations
- Examination Tips
- Continuous Assessment to Foundation Level
- Intermediate Examination
- Practitioner Examination

Prerequisites

Delegates are required to meet the following prerequisites:

- Some experience of leading or managing major change
- The standard recommended reading time is 10 hours

Testing and Certification

Delegates will sit the Foundation and Practitioner exams during this course. The Foundation exam consists of 50 multiple choice questions, to be completed closed book within 40 minutes. Candidates must score a minimum of 60% (30 marks) out of 50 to pass. The Practitioner exam is objective marking style, open book paper which consists of 9 questions being completed within 150 minutes (2.5 hours). Candidates must score at least 50% (90 marks) out of a possible 150 to pass.
