

Action-Centred Leadership Achieving the Task

½ day
Course

Business Scenario In Action-Centred Leadership, John Adair theorises that successful leaders focus on three key core areas of management responsibility; the task, the individual and the team. Focussing on the task allows leaders to ensure that they have the resources in place to meet the organisation's needs as well as being aware of those needs strategically and setting responsibilities and parameters to allow their achievement.

Who will Benefit? This session is designed for those that are new, or relatively new to leadership along with those in management positions who have perhaps not had the opportunity to develop their leadership skills previously.

Course Objectives By the end of the course you will be able to:

- Explain the importance of resource management and defining activity and purpose
- Work with others to establish responsibilities, objectives and parameters
- Improve task achievement through continuous improvement techniques

Course Content

Achieving the task

- Defining the task
- Identifying required/desired resources
- Planning the task

Continuous improvement

- Reviewing the task
- Re-assessing and adjusting
- Consulting for improvement
- The Business planning cycle – Plan, Do, Review

Communication is key

- Communicating the task
- Setting and communicating standards and parameters
- Encouraging buy-in and support

Course Features

Through one-to-one discussion, exercises, discussion and coaching you are given the opportunity to recognise and understand the importance of clarity and communication in order to achieve tasks. Action planning for future success and integrating the principles covered into practical application.