

## Maximising Team Performance

1 day  
Course

### 'Together Everyone Achieves More'

**Business Scenario** They come in all shapes and sizes, yet whatever the type, the most successful teams always have core principles in common. One - a clear focus, two - the right attitude and three - the appropriate skills. When looking at teams that are achieving results, what we know is that these principles do not come about by coincidence, they are strategically put in place.

**Who will Benefit?** Newly appointed managers, project co-ordinators and teamleaders. Those involved with pulling together a new team, responsible for leading or co-ordinating a group of people towards a mutual goal.

**Course Objectives** By the end of this course you will be able to:

- Understand how the best teams develop
- Set goals, targets and objectives that work
- Identify your own preferred team role
- Know and use key motivators effectively
- Handle possible areas of conflict productively

### Course Content

#### How teams work

- Recognising what makes a good team
- Understanding team roles
- Balancing the skills of the team
- Setting the right objectives

#### Finding solutions

- Using group problem solving techniques
- Challenging underperformance
- Dealing with problem people
- Conducting successful meetings
- Knowing the right way to delegate

#### Maximising performance

- Understanding and tapping into motivation
- Working to encourage ideas
- Communicating effectively
- Briefing your team to achieve action
- Developing your people
- Measuring team progress

**Course Features** Using questionnaires, exercises and activities that practically demonstrate the importance of effective teamwork you will better understand how to build, co-ordinate and manage a successful team.